

Devon County Scout Supplementary Suspension Policy

This policy **has not** been produced to replace but supplement the existing Scout Association Suspensions policy under POR Rule 16.7.4 to establish timelines for Lead Volunteers and members to adhere to.

The following has been copied and applies to Members and Associate Members.

Suspension of Membership or Associate Membership is a neutral act intended to protect all persons involved. It assists to ensure that any investigation or inquiry proceeds in as fair and objective manner as possible by preventing situations arising which could give rise to further concerns/allegations, or which could potentially cause further compromise.

Where suspension has been applied in the following circumstances:

- when a member's DBS check expires and hasn't been renewed.
- where learning has not been completed or renewed within set timescales
- when a member's First Response or the equivalent expires and has not been renewed

The following timescales will be enforced:

Learning / DBS Timescales		
Reason	Role Suspended	Role Closed
DBS check expires and hasn't been renewed.	Within 30 days of Expiry	After 30 Days of Expiry. (Lead Volunteer Decision)
Mandatory learning not completed within timescales.	30 days after Expiry (unless hard deadline set by HQ)	90 days after suspension
First Response or equivalent not completed or renewed	See below.	90 days after suspension

First Aid Qualification Renewal and Suspension

Members who are required to hold a valid first aid qualification as part of their role must ensure that this qualification is maintained and renewed in a timely manner. Failure to do so may result in suspension.

Suspension will be applied only under the following circumstances:

- The member has received the standard Headquarters notifications at three months, two months, and one month prior to the qualification expiry date, and has neither booked a renewal course nor made contact with the County First Aid Administrator.
- The member's qualification has expired, and although a renewal course has been booked, the member fails to attend without providing a valid reason.
- The member's first aid qualification has been expired for a period of six months or longer. In such cases, suspension will be applied automatically and will remain in effect until the qualification has been successfully renewed.

All members are responsible for maintaining compliance with this requirement as a condition of their role.

Members suspended for mandatory learning and DBS issues are automatically reinstated when learning or DBS have been completed. This can take up to 24 hours to action.

Members whose roles are closed would need to restart the volunteer joining journey with a line manager. If the member is inactive with no role for 30 days or more a new DBS would be required.